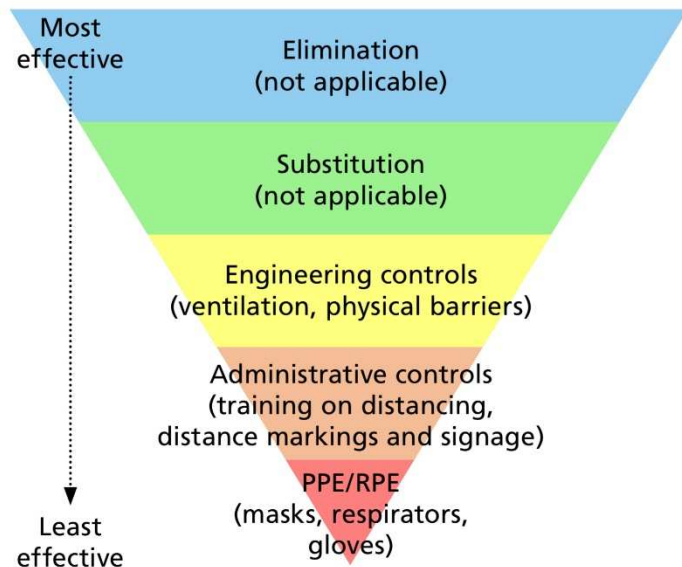




Clarifying Controls & Risk Assessments

- ✓ We have carried out **COVID-19 risk assessments** and shared the results with our Members, and will share with other Persons such as Contractors who may be called to visit the premises
- ✓ We have **cleaning, handwashing and hygiene procedures** in line with guidance
- ✓ We have taken all reasonable steps to **maintain a 2m distance** at the premises
- ✓ Where people are likely to breach the 2m social distancing, we have done everything practical to **manage transmission risk**

Covid-19 hierarchy of control



ALARP RISK MATRIX

(Risk Result = Severity x Likelihood)

S	Severity	X	5	4	3	2	1
L	Likelihood	5	25	20	15	10	5
R	Result	4	20	16	12	8	4
	RISK LEVEL	3	15	12	9	6	3
1-6	Low Risk	2	10	8	6	4	2
7-12	Medium Risk	1	5	4	3	2	1
13-25	High Risk						



Clarifying Controls – Risk Assessments

ALARP RISK MATRIX

(Risk Result = Severity x Likelihood)

S	Severity	X	5	4	3	2	1
L	Likelihood						
R	Result						
RISK LEVEL		5	25	20	15	10	5
1-6	Low Risk	4	20	16	12	8	4
7-12	Medium Risk	3	15	12	9	6	3
13-25	High Risk	2	10	8	6	4	2
		1	5	4	3	2	1

Area / Concern	Controls currently in place	Persons Affected	ALARP Risk Level (1-25) Before Controls			Anticipated Risks	Extra Mitigation Controls Required	ALARP Risk Level (1-25) After Controls			Review Date
			S	L	R			S	L	R	
General	Clubhouse closed to members except OOD and his Assistant on designated Sailing Days Compound Access Member Communication required to inform of change of limited access permissions		5	1	5	Virus Infection by touching infected surfaces Inhalation of Virus Droplets in Air Transmission of Virus by Personal Physical Contact	Members & OOD to clean down padlocks & gate/barrier components immediately after with anti-bacterial spray with paper towels or anti-bacterial wipes and immediately use hand sanitizer afterwards Only appointed OOD to open/close ADC access barrier & compound gates on designated sailing days, taking necessary protective measures to avoid infection by surface contact transmission Clear communication of the new policy to members with a displayed Notice of Procedures at the compound gates, and by Snipe, Facebook & Website	5	1	5	Monthly
Visiting SASC	Clubhouse & Compound closed	Visitors Contractors Members	5	1	5		No Visitors to be allowed – OOD to enforce Contractors effecting repairs to be met by a Committee Member who is to remain on site at all times and is to be responsible for facilitating access Members & OOD to clean down padlocks & gate/barrier components immediately after with anti-bacterial spray with paper towels or anti-bacterial wipes and immediately use hand sanitizer afterwards	5	1	5	Monthly



Clarifying Controls – Risk Assessments

Area / Concern	Controls currently in place	Persons Affected	ALARP Risk Level (1-25) Before Controls			Anticipated Risks	Extra Mitigation Controls Required	ALARP Risk Level (1-25) After Controls			Review Date
			S	L	R			S	L	R	
Officer of the Day	None	OOD	5	3	15	Refusal of Member(s) to comply with the SASC Protocols Virus Infection by touching infected surfaces Inhalation of Virus Droplets in Air Transmission of Virus by Personal Physical Contact	Single Point Authority of a SASC Responsible Person to deal with issues as they arise on designated sailing days OOD to clean down padlocks & gate/barrier components immediately after with anti-bacterial spray with paper towels or anti-bacterial wipes and immediately use hand sanitizer afterwards OOD to take necessary protective measures to avoid contact transmission whilst opening/closing the facilities including 2m social distancing, wearing disposable gloves if needed, or hand washing and hand sanitizing after doing so	5	1	5	Monthly
Compound & Toilet Access	None	OOD Visitors Contractors Members Cleaner	5	3	5	Contamination from contact with the SASC Entrance gates, bolt and combination lock, Changing Room Shutter & Padlock	Members, Cleaner & OOD to clean down padlocks & gate/barrier components immediately after with anti-bacterial spray with paper towels or anti-bacterial wipes and immediately use hand sanitiser afterwards	5	1	5	Monthly
			5	3	15	Changing Room Shutter & Padlock	Only appointed OOD to open/close ADC access barrier & compound gates, Changing Room Shutter & Padlocks on designated sailing days, taking necessary protective measures to avoid infection by surface contact transmission	5	1	5	
			5	2	25		Members to park away from other vehicles allowing for the social distancing rules, and to follow the 2m Social Distancing requirement at all times. OOD to monitor & deal with any issues <i>(continued/...)</i>	5	1	5	



Clarifying Controls – Risk Assessments

Area / Concern	Controls currently in place	Persons Affected	ALARP Risk Level (1-25) Before Controls			Anticipated Risks	Extra Mitigation Controls Required	ALARP Risk Level (1-25) After Controls			Review Date
			S	L	R			S	L	R	
Compound & Toilet Access <i>(continued/ ...)</i>	None	OOD Visitors Contractors Members Cleaner	5	4	20	Virus spread by air transmission, touching surfaces and physical contact caused by breaching the 2m rule or responding to an accident whilst on site	OOD to deal with any emergency contact by asking uninvolved members to leave the compound, calling the emergency services if appropriate, and recommend that involved persons undertake a Covid test at the earliest opportunity	5	2	10	Monthly
			5	3	15	Virus spread by air transmission and physical contact due to excessive number of people on site prejudicing social distancing	OOD to have final say on what is deemed to be excessive density of people in the compound which is limited to 30 people	5	1	5	
			5	5	25	Virus spread by air transmission and physical contact, and contamination by touching infected surfaces in car / dinghy park	Members are advised to wear coverings such as masks whilst in the compound, and observe social distancing & handwashing practices	5	1	5	
			5	4	20	Virus spread by air transmission and physical contact by close contact from unauthorized socialising in groups	OOD to deal with breaches of social distancing by asking involved members to cease being irresponsible, or ultimately asking them to leave the compound for the remainder of the day	5	1	5	
Reducing the Risk of the Virus – Cleaning Regimes	Wear Protective Gloves when Cleaning Toilets & Changing Rooms Observe Safe Hygiene Protocols in the Galley & Bar areas	Volunteer Cleaner	5	3	15	Virus spread by touching surfaces	Only the common entrance lobby, re-designated Unisex toilet and the wash hand basin in the Female Changing Room will be made available for the welfare needs of members. These are to be cleaned thoroughly with an approved disinfectant at the start and end of each designated Sailing Day, by a member wearing PPE (minimum protective gauntlet gloves, polythene apron & face mask) See Cleaner's Risk assessment for procedures to be followed	5	1	5	Monthly



Clarifying Controls – Risk Assessments

Area / Concern	Controls currently in place	Persons Affected	ALARP Risk Level (1-25) Before Controls			Anticipated Risks	Extra Mitigation Controls Required	ALARP Risk Level (1-25) After Controls			Review Date
			S	L	R			S	L	R	
Basic Toilet Facilities	Closed	Members OOD Contractors	5	5	25	Virus spread by touching surfaces such as door handles, toilet seats, toilet cistern handle, washbasin & taps and waste bin	The Unisex Toilet is to be accessed through the barriered off Female Changing Room Area Members to follow recommendations on personal hygiene, i.e. Hand Washing & Hand Sanitisation at the station provided in the Entrance Lobby. Anti-bacterial soap and disposable paper hand towels to be provided in the toilet area with polythene sack lined non-contact waste bin Face covering to be worn whilst inside the toilets at all times Minimise risk by 1 person in toilets at a time	5	2	10	Monthly
On the water safety - preparing for recovery	None	Members	3	1	3	Sailors in distress requiring rescue	All boats going afloat to have a 5 metre (minimum) long painter securely fixed to the bow or mast area to facilitate towing by the safety boat driver (operating without a safety boat crew and observing 2m social distancing)	1	1	1	Monthly
Launching and Recovery on Slipway	None	Members Safety Crew	5	2	5	Virus spread by air transmission and physical contact, and contamination by touching surfaces such as dinghy trolleys	Use of a minimum 5 metre long painter to gain assistance if needed Sailors must be capable of launching and recovery unaided Doublehandlers only allowed to launch if part of a co-habiting family group or a dedicated nominated "social bubble" group	5	1	5	Monthly



Clarifying Controls – Risk Assessments

Area / Concern	Controls currently in place	Persons Affected	ALARP Risk Level (1-25) Before Controls			Anticipated Risks	Extra Mitigation Controls Required	ALARP Risk Level (1-25) After Controls			Review Date
			S	L	R			S	L	R	
Use of Pontoons / Jetties	Number of people using the pontoon to be in proportion to the capacity of the pontoon and safe passage along it	Members Safety Crew OOD	5	2	5	Virus spread by air transmission and physical contact, and contamination by touching surfaces such as the pontoon deck and mooring rings	Notice signs to be placed on the shore at the entrance onto of each Pontoon Only six sailors, socially distancing, to be allowed onto each pontoon at a time Use sailing gloves recommended to minimise virus transmission caused by touching surfaces on the pontoon deck	5	1	5	Weekly
Free Sailing without a safety boat present	None	Members	3	2	6	Virus spread by air transmission and physical contact if non-sanctioned emergency rescue response is attempted requiring breaching of the 2m social distancing rule	Free Sailing Prohibited without safety boat on the water	3	1	3	Monthly
Social Sailing and Racing on Designated Sailing Days	None	Members OOD Safety Crew	5	3	15	Virus spread by air transmission and physical contact, and contamination by touching infected surfaces Sailors in distress requiring immediate rescue in a life threatening emergency situation involving close contact Inexperienced or Sailors or those with gear failure requiring assistance in recovering their boat Conditions become unmanageable for safe rescue in case of difficulty	On designated sailing days there will be safety boat cover on site as long as a qualified driver is available. Members to use their own equipment and not allow anybody else to touch it Members must only go on the water if they are comfortable with the conditions and capable of looking after themselves within the restrictions of social distancing. Members are strongly advised to use a masthead float at all times OOD is to postpone sailing if the average wind speed consistently exceeds 15 knots measured by the handheld anemometer	5	1	5	Monthly



Clarifying Controls – Risk Assessments

Area / Concern	Controls currently in place	Persons Affected	ALARP Risk Level (1-25) Before Controls			Anticipated Risks	Extra Mitigation Controls Required	ALARP Risk Level (1-25) After Controls			Review Date
			S	L	R			S	L	R	
Rigging in Compound, Competitor Briefing, Launching & Recovery, and Use of Pontoons during periods of Racing	None	Members OOD Safety Crew	5	3	15	<p>Virus spread by air transmission and physical contact, and contamination by touching infected surfaces</p> <p>Breaches of social distancing and gathering in groups exceeding 6 persons</p>	<p>Rigging in compound to be in observance of 2 metre social distancing.</p> <p>Encourage members to use foreshore as well as pontoons for leaving and returning points (reduces pinch point on pontoons) where weather conditions allow.</p> <p>Stagger launching depending on start times, (slowest boat first).</p> <p>Competitors should launch and leave jetty/foreshore as quickly as possible and proceed to starting area, (between 9 and start box) while maintaining social distancing.</p> <p>Participating Members to be briefed (at a Social Distance) by the OOD near the Start Box by giving verbal or written instructions (to be posted alongside course board) for start times.</p> <p>No more than one member to view board at any one time, all other competitors to maintain 2 metre social distancing.</p> <p>Signing on sheet: Race Officer to register competitors and sign on their behalf, with verbal agreement.</p>	5	1	5	Monthly
Junior Free Sailing & Participation in Racing	None	Members Juniors	5	4	20	<p>Additional Risks over Adults due to age and inexperience</p>	<p>A parent of the Junior Sailor must be in attendance at all times to Rig/De-Rig, and assist with launching and recovery</p> <p>Masthead Flotation device is a compulsory requirement</p> <p>Only sail when the average wind speed is 10 knots or less</p>	5	1	5	Monthly



Clarifying Controls – Risk Assessments

Area / Concern	Controls currently in place	Persons Affected	ALARP Risk Level (1-25) Before Controls			Anticipated Risks	Extra Mitigation Controls Required	ALARP Risk Level (1-25) After Controls			Review Date
			S	L	R			S	L	R	
Safety Boat Cover (designated sailing days only)	Available on all official sailing & racing days	OOD Members Safety Crew	5	4	20	<p>Virus spread by air transmission, touching surfaces and physical contact caused by breaching the 2m rule</p> <p>Inexperienced or Sailors or those with gear failure requiring assistance in recovering their boat</p> <p>Sailors in distress requiring immediate rescue in a life threatening emergency situation involving close contact</p>	<p>Safety Crew to wear a sailing coverall as a minimum so no exposed skin is visible and sailing gloves in case of offering towed recovery</p> <p>Sailing can only be allowed if a qualified volunteer driver is available to crew the safety boat.</p> <p>Double crewing of the safety boat is only possible when both members are wearing appropriate PPE such as face coverings and observing 1 metre distancing in the boat.</p> <p>Appropriate PPE with visors to be worn if close contact is required in an emergency, which is to be provided and kept in a waterproof container on board the boat. To comprise a face mask/visor and protective gloves as a minimum</p> <p>In the case of an emergency, involving close contact, the OOD should be contacted by walkie-talkie radio, relevant authorities must be informed, emergency services called, and all involved in contact to be tested for exposure to Covid-19 and self-isolate for 14 days</p> <p><i>(continued/ ...)</i></p>	5	2	10	Monthly



Clarifying Controls – Risk Assessments

Area / Concern	Controls currently in place	Persons Affected	ALARP Risk Level (1-25) Before Controls			Anticipated Risks	Extra Mitigation Controls Required	ALARP Risk Level (1-25) After Controls			Review Date
			S	L	R			S	L	R	
Safety Boat Cover (designated sailing days only) <i>continued/ ...</i>	Available on all official sailing & racing days	OOD Members Safety Crew				Launching & Recovery of Rescue Boat via the steep slipway breaching the 2m social distancing	Launching on trailer involving manhandling out of the garage should only be done with the minimum of volunteers keeping a 2m social distance, or 1 metre with face coverings. Launch using a towing vehicle with the driver on board the boat and a long line or winch attached to the towball. The crew is to remain on board during the recovery operation after the boat is secured to the trailer, and only dismount on dry land when safe to do so,	5	2	10	Monthly
Use of Safety Boat (designated sailing days only)	None for multiple users of safety boat by different drivers on the same day	OOD Members Safety Crew	5	4	20	Virus spread by touching infected hard surfaces on the rescue boat such as seats, decks, steering & throttle controls, outboard motor & mooring anchors, etc. (Virus can remain active for up to 36 hours on hard surfaces)	Anti-bacterial spray and disposable paper hand towels to be provided for the comprehensive cleansing of hard surfaces on the rescue boat by the first driver prior to handover to the second, or subsequent driver. Polythene sack to be provided for collection of paper towel waste. Drivers are recommended to wear gloves to reduce contact transmission risk and disinfect/wash thoroughly after use	5	1	5	Monthly
Use of Club Boats	None	OOD Safety Crew Members	5	2	10	Virus spread by touching infected surfaces	Boats to be used by only one person/co-habiting family/Social Bubble members per Sailing Day and only on Sundays & Wednesday evenings to allow 36 hours between uses to mitigate surface transmission of the virus	5	1	5	Monthly
Use of Changing Room Facilities	None – Clubhouse & Changing Rooms closed	OOD Members Contractors Visitors	5	5	25	Virus spread by air transmission, and physical contact caused by breaching the 2m rule Virus spread by touching surfaces such as door handles, toilet seats, toilet cistern handle, washbasins & taps, waste bin, showers and changing benches and rails	Access to changing benches to be barrier taped off to discourage access. Changing Rooms, apart from toilet areas are to be kept closed until further review	5	1	5	Monthly



Clarifying Controls – Risk Assessments

Area / Concern	Controls currently in place	Persons Affected	ALARP Risk Level (1-25) Before Controls			Anticipated Risks	Extra Mitigation Controls Required	ALARP Risk Level (1-25) After Controls			Review Date
			S	L	R			S	L	R	
Bar and Kitchen Catering	None – Clubhouse closed to members	OOD Members Contractors Visitors	5	5	25	Virus spread by air transmission, touching surfaces and physical contact caused by breaching the 2m rule	Keep closed to members until further review Only the OOD or Assistant to be allowed access for keys and to bar	5	1	5	Monthly
First Aid Provision	First Aid Box & Book is kept in Clubhouse	OOD Members Contractors Visitors	1	1	1	Lack of record keeping and availability of first aid supplies	The First Aid Box is to be relocated to the Changing Room Lobby area to be accessible to all Only the OOD is allowed special access into the clubhouse in order to deal with an emergency situation and make entries into the Accident Book	1	1	1	Monthly
Responding to a potential Covid-19 exposure	None	OOD Members Safety Crew Visitors	5	5	25	Virus spread by air transmission, touching surfaces and physical contact caused by breaching the 2m rule	The OOD is to secure the area and ask all persons not associated with the incident to leave the premises as fast as is practicable, but leave contact details with him in case required by emergency responders and for Track & Trace contact tracing The OOD should ensure re-distancing immediately, call emergency services, if there is a person involved with known infection All persons exposed are required to self-isolate for 14 days, seek a test The OOD is subsequently required to provide a written Incident Report to the Commodore & Committee	5	2	10	Monthly



Clarifying Controls – Risk Assessments

Area / Concern	Controls currently in place	Persons Affected	ALARP Risk Level (1-25) Before Controls			Anticipated Risks	Extra Mitigation Controls Required	ALARP Risk Level (1-25) After Controls			Review Date
			S	L	R			S	L	R	
Socialising on the raised Patio area	Use of Benches & Tables discouraged by use of barrier tape	OOD Safety Crew Members	5	4	20	<p>Virus spread by air transmission, touching surfaces and physical contact caused by breaching the 2m rule</p> <p>Breaking of the 6 person gathering guidance</p>	<p>Benches & Tables to be spaced further apart (at least 2 metres)</p> <p>Use of External Tables & Benches subject to persons using face coverings when sitting together unless part of the same co-habiting family or a "social bubble"</p> <p>Advise members in advance to bring their own folding chairs and tables and anti-bacterial wipes to cleanse the tables/benches after use</p> <p>All members to maintain the maximum of groups of 6 people in one area with appropriate social distancing and use of face coverings..</p> <p>Personal Barbeques to be allowed but NO access to kitchen for cleaning of equipment, use of crockery, cutlery or condiments, or use of fridge.</p> <p>Affix laminated guidance on tables</p>	5	2	10	Monthly



Clarifying Controls – Risk Assessments

Area / Concern	Controls currently in place	Persons Affected	ALARP Risk Level (1-25) Before Controls			Anticipated Risks	Extra Mitigation Controls Required	ALARP Risk Level (1-25) After Controls			Review Date
			S	L	R			S	L	R	
Temporary External Table on the Patio for selling of Bar Stock outside of the Clubhouse	None – Clubhouse closed	OOD Members Contractors Visitors	5	5	25	Virus spread by air transmission, touching surfaces and physical contact caused by breaching the 2m rule	<p>Only the designated OOD/Assistant to be allowed inside the Clubhouse to obtain cans/bottles/confectionery</p> <p>Table/Bar surfaces to be thoroughly cleansed before and after use. On entry and leaving, all touch points should be wiped down, door handles, bar, etc.</p> <p>Only the OOD or Assistant serving to touch bottles and cans brought to the table & cleansed prior to serving.</p> <p>Contents to be poured into glasses</p> <p>Clubhouse door should be left open.</p> <p>No use of Kitchen area for making of hot drinks or cooking/washing up</p> <p>Glasses from the Bar to be used for bottled beer & soft drinks from cans, re-used during the day by each member and placed by user in the basket tray for re-washing afterwards in the bar dishwasher on the 70C setting</p> <p>Bar tab with subsequent online payment, or contactless payment facility to be implemented.</p> <p>No cash payment to avoid contact transmission of virus</p>	5	1	5	Monthly



Clarifying Controls – Risk Assessments

Area / Concern	Controls currently in place	Persons Affected	ALARP Risk Level (1-25) Before Controls			Anticipated Risks	Extra Mitigation Controls Required	ALARP Risk Level (1-25) After Controls			Review Date
			S	L	R			S	L	R	
Race Management & Use of the Start Hut & Platform area	None	OOD Members	5	3	15	<p>Virus spread by air transmission, touching surfaces and physical contact</p> <p>Breaching the 2 metre and other Government guidance in a “mass gathering” scenario at briefing and sign-on</p>	<p>Only the designated OOD/Race Officer allowed in Start Box, on raised balcony or steps to minimise touch points.</p> <p>Wipe down computer before and after use.</p> <p>Wipe down all surfaces and equipment used – bench, starter hooter, chair, door and window handles, course board and course markers, plug sockets.</p> <p>Leave door open to minimise touch points and aid ventilation.</p> <p>Sound signals only to be used, no flags.</p> <p>Give verbal or written instructions (to be posted alongside course board) for start times. No more than one member to view board at any one time, all other competitors to maintain 2 metre social distancing.</p> <p>Signing on sheet: Race Officer to register competitors and sign on their behalf, with verbal agreement.</p>	5	1	5	Monthly
Over 70's - Vulnerable	None	OOD Safety Crew Members	5	4	20	Government & Medical advice that Elderly Persons are more at risk of death by Covid-19 than the younger generations and should avoid the potential to contract the virus	Members who are in either of these groups are welcome to attend the club but should make the decision based on their own personal circumstances, taking into account the safety measures currently in place at the time	5	2	10	Monthly



Clarifying Controls – Risk Assessments

Area / Concern	Controls currently in place	Persons Affected	ALARP Risk Level (1-25) Before Controls			Anticipated Risks	Extra Mitigation Controls Required	ALARP Risk Level (1-25) After Controls			Review Date
			S	L	R			S	L	R	
Cleaning Toilet Facilities	Standard Cleaning Routine by cleaner undertaken on a weekly basis	Cleaner OOD Assistant	5	5	25	<p>Virus spread by touching infected surfaces such as door handles, toilet bowl, toilet seats, toilet cistern handle, washbasin & taps, mirrors, hand drier, towel dispenser and waste bin.</p> <p>Also to be aware when opening up that the Gate bolt, padlocks & Changing Rooms Shutter are possible contact risks.</p>	<p>Cleaner to be aware of all risk assessments currently in place and to adhere to them when accessing the compound and other buildings when sailing is not in progress.</p> <p>Carefully planned aseptic work instructions do not need to be changed according to these instructions.</p> <p>However, it is essential to note that viruses spread through faeces and that cleaning a toilet bowl may create small droplets.</p> <ul style="list-style-type: none"> • Wear disposable polythene apron • Wear re-usable long gauntlet protective gloves that go up to your elbows and clean the long gloves with a disinfectant afterwards. The long gloves must have a designated cleaning tray container from which the gloves can be put on easily without touching the outer surface of the gloves, except for the opening. • Clean the door handles, taps, countertops, basins, mirrors, walls behind the basins and the paper and soap dispensers in the toilet with a wet cloth and a disinfecting multi-purpose cleaner. <p>Pay special attention to cleaning contact surfaces.</p> <ul style="list-style-type: none"> • Apply a small dose of the detergent on the toilet bowl, on both sides of the lid and on the seat. Close the lid of the toilet and flush the toilet. <p><i>(Continued on next page)</i></p>	5	2	10	Monthly



Clarifying Controls – Risk Assessments

Area / Concern	Controls currently in place	Persons Affected	ALARP Risk Level (1-25) Before Controls			Anticipated Risks	Extra Mitigation Controls Required	ALARP Risk Level (1-25) After Controls			Review Date
			S	L	R			S	L	R	
Cleaning Toilet Facilities <i>(continued)</i>	Standard Cleaning Routine by cleaner undertaken on a weekly basis	Cleaner OOD Assistant	5	5	25	Virus spread by touching infected surfaces such as door handles, toilet bowl, toilet seats, toilet cistern handle, washbasin & taps, mirrors, hand drier, towel dispenser and waste bin	<p><i>(... continued)</i></p> <ul style="list-style-type: none"> Apply the toilet bowl cleaner on the bowl and its vertical surfaces while paying special attention to stains. Put on the long cleaning gloves. Clean the bowl with a toilet brush. Wash the brush when you flush the toilet and close the lid. Clean the outer surfaces of the bowl and any stains on the wall with a cloth. Recommended operating order on the toilet bowl: <ul style="list-style-type: none"> 1. Water tank and its knob, and swivel of cleaning cloth; 2. top cover and swivel of cloth; 3. seat ring and swivel of cloth; 4. Lower toilet seat. When you exit the toilet, do not touch the door handle or use a paper towel to open the door. Use only wipes, or a disposable cloth. Disinfect the long gloves and put them in their designated container. Wipe the floor with the floor cleaning equipment and the multi-purpose cleaner. Rinse mop in clean water after use and leave to soak in water to which disinfectant has been added between uses. 	5	2	10	Monthly
Disposal of Waste from Toilet Facilities / Cleaning	Standard Disposal Routine by cleaner undertaken on a weekly basis		5	2	10	Virus spread by touching infected waste materials such as sanitary towels, paper towels & cloths	<p>Waste from use and cleaning of areas (including disposable cloths, paper towels and tissues):</p> <ol style="list-style-type: none"> Should be put in a plastic rubbish bag and tied when full. The plastic bag should then be placed in a second bin bag and tied. Waste should be stored safely and kept away from children prior to waste collection. 	5	1	5	Monthly



Revision Control

Revision	Date	Amendment
01	29.05.20	Advise members in advance to bring their own folding chairs and tables. All members to maintain the maximum of groups of 6 people with appropriate social distancing (as announced by HM Government applicable from 01/06/2020)
02	06.06.20	Review period changed from weekly to fortnightly Hierarchy of Control graphic added Risk Assessment for Cleaning the Toilet Facilities added for regular anti-COVID19 cleansing of nominated Unisex Toilet facility and for Disposal of Waste
03	08.06.20	Cleaner, Compound Access & Cleaning Regimes Risk Assessments updated after feedback from JW. Safety Boat Risk Assessment updated to introduce controls for disinfecting the boat when multiple drivers are using the boat in the course of a one-day session.
04	13.06.20	Compound & Toilet Access Risk Assessments updated after feedback from JW. Shutter, Padlocks and Gate bolt to be wiped with an anti-viral wipe after touching Two handed sailing restriction now defined as co-habiting persons and those in a nominated "social bubble" group
05	19.06.20	Member Access requirements for compound access eased after change in Covert Alert to Level 3 Junior Sailing allowed with additional controls
06	04.07.20	Review & Amendment of all Risk Assessments due to relaxation of Social Distancing guidance and easing of other restrictions by HM Government Review period changed from fortnightly to monthly Risk Assessments added for use of Start Box, Simple Pursuit Racing and External Bar/Catering
07	04.08.20	Review & Amendment of all Risk Assessments due to further relaxation of Social Distancing guidance and easing of other restrictions by HM Government